4th LIVE EC MEETING

11 & 12 November, Budapest, Hungary

11 November 2018

1. Presentation of agenda and expectations

Moderation: Mariam
Minutes: Fatima

Before presentation of agenda from the moderator, EC agreed on moderation, minutes taking and other technical stuff. Mariam presents the agenda and opens the floor for expectations round. EC makes the round of personal updates. Since this is the last live meeting as EC, the main topics on this stage are the expectations around GA and strategic planning.

2. Evaluation of processes and practices:

2.1 Call for a new EC member

This proposal for a new EC member came as a need from EC board in order to deal with the workload, now that the board has one less EC member (Sophia). Also, this is a good learning opportunity for people interested to join CDN as EC member before the GA takes place. During this point, EC brainstormed on ways how to approach MOs and opening the call. Then some reflection round is done and it is concluded that recruiting a new EC member requires extra time& capacities from all current EC members to do the knowledge transfer to the new one, especially in the online meetings.

**Conclusion: The call for a new EC member is canceled**

2.2. GEF's call for project ideas: AlterUrb application & Zeleni Prozor's EGAT):

Two project applications are submitted. EC is satisfied that AlterUrb WG was actively involved in one of the project application, by showing through this way self-organization and a well consolidated WG.
2.3 Call for the GA host organisation
As the GA is approaching, a lot of brainstorming is focused on the technicalities and the advanced planning that this kind of activity requires. Call for GA host organization is extended. EC agrees among themselves to pay attention to the geographical balance while choosing the host organization.

**Conclusion:** Panina drafts the extension of the call for host for GA

2.4. Rotation system for EC meetings
Since EC board has one less member, this brings the need to readjust the rotation system for EC meetings. Here it is decided that Kiki will be responsive to adjust the rotation table.

**Conclusion:** Time for online meeting is rescheduled. It is shifted to 6 p.m. CET

Panina writes email to Sophia for her situation
Fatima writes to Mos about Sophia’s case

2.5 Gender WG meeting in Brussels
Kiki updates other EC members for the outcomes of the live meeting of Gender WG and outlines the follow-up points.

**Conclusion:** Kiki should add to the Gender WG mailing-list participants from Study Session, interested to join the CDN Gender WG

2.6. Work of Prep Teams in General (Gender StS; Green Ukraine training; AlterUrb CT and LA teams; GPT in Serbia and Azerbaijan)
Here EC brainstorms on efficient way for the maintenance and documentation of good PT practices like preparing manual for Prep-Team works.

2.7. Drafting Strategy
At this point of the agenda the EC members involved with the Strategy drafting share the work done on this regard. Panina comes up with the proposal that people involved with the Gender Study Session can help with their reflection on the Gender Part of the Strategy Document.

3. Reports and conclusions

3.1. Budapest Study Session
Ozge from CDN office together with Kiki from EC were involved with the PT for this StS. Therefore they update others regarding this activity, learning points and other issues. Ideas for future StS are proposed and how CDN can partner up with its sister organization FYEG.

**Conclusion:**
-Ozge to remind participants to work on their reports.
The role division between Educational Trainer/Course Director/ prep-team should be more clarified.
-Ozge to export the files of Gender StS

3.2. Green Education Initiative in Azerbaijan
Fatima updates on the learning points of MIL network.

Conclusion:
-Ozge shares the financial reporting with MIL network
-MIL Network sends a narrative report

3.3. GPT in Serbia
Here EC responsible shares learning points from this activity and it is discussed how to make it more political as an activity.

3.4. Green Ukraine
In this activity there was no EC present, due to Sophia’s disappearance. Therefore the transfer of knowledge was done from Sopho, office person engaged in it.

Conclusion:
-If there is no EC present from the region, take another EC person
-It should be clarified the capacities, role and the vision that CDN brings to RUMB region

3.5. CDN representation at CERT in Vienna
Sopho updates for this activity.

3.6. EVS/intern
Fatima updates.

4. Update on ongoing processes and projects

4.1. General Assembly
Office and EC do the task division for the GA preparation.

4.2. AlterUrb WP
Office updates on the financial reporting on Regional Trainings. Niki updates on how the Local Actions have proceeded. Successful LAs are shared. There are some struggles and time pressure with the reporting on this third stage.
Conclusion: Office write to EYF to postpone the report

4.3. CDN representation at EGP council
At this point some strategization is conducted for the CDN representation at the European Green Party council, in order to have some structured communication skills.

Conclusion: Resolution: Kiki and Niki together with Ozge and Sopho attend EGP council meetings in Berlin.

4.4 Work Plans

Digital X WP- If accepted, the announcement for the approval will be communicated in December 2018.

Green Economy Study Session - We expect approval in December 2018.

4.5. EC-EC Transfer
At this point EC brainstorms a bit on the best ways how to make EC-EC transfer of knowledge more efficient. One proposal from Ozge is to document all the challenges that EC came across throughout their mandate and how they overcame it.

5. Future projects

5.1 Dutch Green Foundation next project in Balkans
CDN to make an event in December. Niki approaches ZOS.

5.2. EGAT Croatia
Niki prepares the report and shares with other EC members.

6. Member and Partner Organisations

6.1. MO/PO updates (EC)
In this point, each EC member reports on the latest updates from their communication with the respective MOs that they are responsive for.

Conclusion: New approaches to MO/Pos
Re-introducing letters to Mos
7. Working Groups
Each EC updates on the updates from the WGs were they are responsive for as coordinators.

**Conclusion:** Since Sophia is opt out from CDN, Fatima takes over the communication with the RUMB WG.

8. Partners and Funders
EC goes through the list of partners and funders of CDN and brainstorms on future possible partnerships. Niki sends email to FYEG for the places of our activities and invite them for the mutual meeting in Berlin.

9. External Communication and social media
EC discusses on the topic of CDN newsletter and its frequency, visual identity of FB groups and changes to the Social Media manual.

10. EC Evaluation, feedback to each other
EC members self-evaluate, share with each other valuable tips on how to better co-work remotely.