2nd Live EC Meeting

1 - 2 May 2016
Kiyv, Ukraine

Present: Julian, Kateryna, Milan, Vahid, Masha (online), Kaca, Petra
Excused: /

Moderation: Julian
Minutes: Kaca

Minutes:

1st of May

1. Presentation of the Agenda and Expectations
(What we’re not leaving the meeting without? What should we achieve and get from this live meeting?)

EC and Office in circle share their expectations out of this meeting. What has been set as a mutual expectation:
1. EC members know what is their role and make a clear task division.
2. Funding – how we find funds, especially the structural ones.
3. Plan the process for renewal of political platform and visual identity.

2. Personal update
EC and Office make a short round of other obligations and news in their life that might affect their CDN work.

3. Green Forum Project, CDN Strategy
Office gives an introduction and overview of CDN project to Green Forum and SIDA, and how the partnership works. EC examines CDN priorities and goals applied in the project for three year period, and the budget that is planned.

4. Secretariat update
Both office personnel started working in January 2015 and two year contact expire in the end of 2016/beginning 2017. For the benefit of organization there should be at least 6 months between two secretariat members leaving in order to do a proper transfer. First office member (Petra) will leave the office by the end of the 2016, and Kaca will stay longer.

At least 3 months are needed for the open call and selection. 1 month for the person to figure out the administrative things for living and working in Belgrade. Ideally, we will have a new person in the office before the GA 2017.

Details will be planned on the next live EC meeting in July.

5. Finances overview (admin grants)
Kaca and Julian give an overview of current budgetary status.
6. Group Building 1
This exercise is an open talk about how it feels to be an EC for couple of first months; what were our expectations and do they differ or not from the reality. How does our day with CDN looks like (how much time we are spending on the organization and what we want to change) After we would talk about the responsibilities that we take and things that we like in work of EC. In the end we will talk about how do we see the group work and dynamics.

2nd of May

10:00-13:30
7. Political Platform
On the GA in Skopje this EC got a mandate to change the Political Platform (PP) of CDN. EC has discussed what would be the best approach in making this happen, to keep transparency and include MOs / WGs / other relevant parties in the process. Main questions to be answered are:

- What is the purpose of the political platform?
- Who is the audience/target group?
- How long should it be?
- What are the main points that should be included? Is anything currently missing?
- Do you use the political platform? What for?

The same questions will be asked to the MOs to get their feedback. The process EC has planned:

1. EC formulate ideas on structure and process
2. EC sends proposal to MOs to give comments on the structure and the process
3. MOs send their comments and suggestions, EC incorporates them and supposedly if they agree with the proposal - start with the implementation
4. Open Call for the PPG (political platform group) to develop political platform - EC + volunteers from MOs, former EC members, etc.
5. PPG will develop further structure, topical content and facilitate the communication with the MOs to get their input on what should be there.
6. PPG sends the final draft

Timeline:
EC plans the process: **May 2016**
MOs send feedback: **June 2016**
Call for PPG: **July 2016**
Selection of PPG and PPG gets started: **August 2016**
PPG gathers input from MOs: **3-6 months** (September - November) before the GA.
First draft: **3 months** before the GA (December)
Deadline for comments from MOs: **2 months** before the GA (January)
PP final version to be sent: **a month** before the GA (February)

8. Visibility

Last EC wanted to improve visual appearance of CDN and make it more modern. On the GA, EC
got feedback on CDN visuals which will be the base for future work.
EC will open a call for the volunteers who would take care of the process together with EC responsibles. This group will work with designers and come up with several visual options - draft proposals for logo. They will be sent out on voting to the MOs and promoted through social media to get diverse feedback. Based on the results, the group will continue developing more in detail Brand book that should cover guidelines for entire CDN visual identity, and will be presented on CDN GA in 2017.

9. Planning the rest of the year

Study Session "Reclaim the city"
Prep team is working on the program. All preparations going smoothly.

ECM Serbia
Dates: 18-25th FYEG summer camp in Serbia
Good opportunity for EC to gathers. Also opportunity to have a joint meeting with FYEG EC.
Treasurer training should happen in this period.
Balkan RM should also happen.

Timeline
15th July - arrival day
16,17th EC meeting
18th - SC participants go to the SC

EGP council meeting (20th - 22nd May, weekend)
https://europeangreens.eu/utrecht2016
Ultrech, Netherlands
90 EUR participation fee
Next EGP CM is in Scotland - Julian can be there.

Decision: Petra is going to the EGP CM in Ultrecht

10. Future activities:

Expecting results in July for:
- Erasmus+ Gender Project (2 international activities) (second half of 2016)
- HBS SC Reconciliation - CRM (2017)
- EYF Digital X seminar (2017)

Working Group meeting - Explore the possibility to organize a working group meeting in Brussels through support of MEPs in EU parliament.

Balkan RM 2016 - Explore the budget and possibilities to organize BRM in Serbia this year.

Caucasus RM 2016 - Connact the partners of this project: HBS SC and GeYG to ask them if they are still willing to work on organising the CRM independently.

FYEG EC-EC meeting - Possible during the SC.
11. **Funding**
NED grant: to continue working on this. There is a pad with NED info

There is a fund of the Swedish institute – 4 calls per year. They have different topics for each year and priorities per regions, including EE.

12. **Member/Partner Organisations**
EC gives an overview of their current communication with the MOs / POs and other interested parties.

ToDo: Until July: Gather history of each CDN MO/PO in a document.

13. **Working Groups**
Discussion on how the WGs work now, from coordinators' perspective and what should we improve. Best practices.

14. **Social Networks and Newsletter**
Continue discussion on the next EC meeting. People to read documents we have until now.

Newsletter
Contact the organizations again.

15. **Networking and external partners**

**GEF**
Youth summit Belgrade
GEF Focus Group - Petra
Green Train - Kaca - Prague

**FYEG**
They have GA, Julian is going as CDN delegate. Present CDN during GA. Have agenda to see who are there from GEF, EP and others to communicate with them. Meet new SecGen and EC.

**EGP**
They have Council meeting on May 20-22, Petra is going. For the next time Petra is going to prepare proposal on what CDN would like to achieve during CM.

END