



Dear Members and Partners,

We would like to announce a **call for the members of new Executive Committee (EC) of CDN** who are going to be elected at the upcoming General Assembly that will take place from 21-25 February 2017 in Belgrade, Serbia.

Members of the Executive Committee are responsible for running CDN with the Secretariat's support in between two General Assemblies.

The Executive Committee tasks consist of:

- Work on fulfilling CDN activity plan, approved by General Assembly (including project writing, coordination, implementation and reporting);
- Constantly communicating and updating (as well as getting updates) from Member and Partner Organisations and Network Partners;
- Actively being involved and ensuring the smooth work-flow of the Working Groups;
- Representing and promoting CDN during its and partners' activities as well as in the digital space;
- Answering on challenges and make decisions throughout the year, between GAs, based on the CDN Strategy, Statement and CDN best interest.

The candidate for the Executive Committee should be:

- Motivated to work in an international environment;
- Dedicated to the goals of CDN and the Green Idea;
- Willing and available for frequent travelling, taking part in the EC meetings (around 4 live meetings during a year), CDN activities and likely several other occasions;
- Regularly available on the e-mail for the ongoing discussions, work and decision making, together with regular online conferences.

More details about responsibilities of CDN EC members and the election procedure can be found in the CDN [Statutes](#) and CDN [Internal Rules of Procedures](#).



Since English is the official language all the candidates NEED TO have good command of English (written and spoken).

If elected, EC candidates are expected to stay in Belgrade until 28th of February.

The candidacy should consist of:

- Filled Application form;
- Candidate's CV;
- Official letter of support from a Candidate's organisation or any CDN Member or Partner organisation*

*Only CDN **Member and Partner organisations can candidate** a member of the Executive Committee.

DEADLINE for sending your application form to office@cdnee.org is **4th of February 2018 at Midnight CET**. The applications received before the deadline mentioned above will be circulated to other delegates and CDN Member and Partner organizations before the General Assembly. However, the final deadline for submitting applications is 15 days prior to the General Assembly.

Regardless of the date the applications are submitted, each Executive Committee candidate needs to fill in this [FORM](#) in order to register. We kindly ask the candidates who need to obtain visa for Serbia to register as soon as possible (even before submitting the candidacy) in order to start the visa procedure.

In case of any questions do not hesitate to write to office@cdnee.org

With kind regards,
CDN Executive Committee and Secretariat