1 st LIVE EC MEETING
8 & 9 March 2020/ Minsk, Belarus

Present: EC (Giorgi, Ledina, Maja, Palina)
Office (Kristina, Masha, Nikoleta)

Excused: Elena (participating online)

Moderation: Nikoleta
Minutes: Masha/Kristina

1. Personal intro (who we are, how and why did we join the movement, what are we doing at the moment and what are our other occupations apart from CDN)

Office presents the agenda of the meeting, moderation rules, then opens the floor to EC for expectations for the meeting and personal introduction.

A round of personal presentations takes place, where EC members share how they joined the Green movement, their engagement with civil society, studies they finished/or what they are undertaking at the moment etc.

Afterwards, they share their expectations from this meeting and propose possible adjustments to the agenda.

2. Green idea and CDN (understanding of Green values, CDN’s role and strategy)

This agenda point is implemented through non-formal methodology. EC is asked to put their thoughts on sticky notes regarding what association they have with Green idea and what CDN represents to them.

3. EC and Secretariat responsibilities

This agenda point has the aim to clarify the roles and responsibilities of Executive board and Office, so EC has a clearer overview of what Office does and how we can co-work throughout the year. EC brainstorms on their role and responsibilities, what does it mean to be a member of EC, how they envision their role etc.

This session is quite informative. Each office member explains their role and duties in their daily job in CDN. Office outlines all the different activities in two cluster: educational events and statutory.
Network Coordinator presents the membership of CDN network and gives a short introduction on each MO/PO/OO. Working Groups are also presented to EC, how are the dynamics in each of them, how does the structure of WG differ from the other structures in CDN.

Another subpoint tackled here are the external relations and representation of CDN in the events of partners. At the end of this point, the EC decides which MO/PO/OO and WGs they are going to be responsible for.

4. Activity Plan 2020

The activity plan is presented to EC by Project Coordinator. It is recommended that in each activity at least two EC members should be present. EC goes through the activity plan and decides who is going to take part in these events.

5. Funders and Treasurer

In this session, Network Coordinator takes over and elaborates on the funders and type of grants of CDN. EC asks questions regarding the funding scheme.

6. Planning 2021

Office outlines the deadlines for project writing in order to apply for funds. EC expresses their willingness to help in project writing.

Strategy 2022-24 and Safe Space policy development are other subpoints in this part. The work on this is scheduled to take place around July, when EC is more internalized with CDN.

Safe Space document is a recommendation from previous EC to be developed in the future. Work on this document is scheduled later and EC will approach Gender WG for consultation on it.

7. Division of roles and responsibilities:
EC decides on the roles they will take during the mandate (Chairperson/ Treasurer/ Secretary/ Vice-chairperson)

Decision:
Chairperson - Palina Burko
Co-Treasurer Ledina+Elena
Secretary - Maja
Vice chairpersons - Giorgi, Elena
8. Technicalities

To conclude, Office presents to the EC all technicalities regarding mailing list, emails, internal communication tools, communication tools for online meetings. Office assists EC in creating new CDN email address and connecting to the mailing list.

9. Evaluation

EC evaluates together with office how the meetings was, how fulfilled their expectations are and their general feelings regarding the mandate.