

LIUDMILA GAVRILENKO

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liudmila-gavrilenko

SKILLS

Academic program development
Non-formal education program development
Non-formal education tools implementing
Holding online/offline events
Event management
Content plan development
Logistic management
Budgeting
Advanced visual design
Fundraising
Evaluation development

LANGUAGES

Russian (native)
English (advanced)
Spanish, Hebrew, German
(beginner)

SOFTWARE

Microsoft office (+Excel)
Adobe Photoshop
Adobe InDesign
Adobe Illustrator
Adobe Premiere Pro
OutLook
Google workspace

INTERNSHIPS & ETC.

2016-2020

Alternative Urbanisation Working group activist

Cooperation and Development Network Eastern Europe
Publishing and editing of written and visual materials for the Alternative Urbanization blog. Content plan and content itself development. Technical updating of the social networks and blog, visual materials creating. Online/offline workshops content development and holding. Topical research.

2017

Junior Architect

HQ Architects

Tel-Aviv, Israel

Physical modelling, presentations setting, graphic materials development. Technical drawings and documentation editing. Research.

EDUCATION

2013-2018

Bachelor of Architecture

Novosibirsk State University of Architecture and Civil Engineering, Russia

Created a Bachelor's project under the guidance of Candidate of Architecture, Anna Navolotskaya. The project and the research were Awarded by a winner's diploma of the XXVII International review-competition of the best diploma projects in Architecture and Design (MOOSAO).

WORK EXPERIENCE

01.2020-...

Formal Education English Teacher/Methodologist

Colegio El Minuto de Dios Ciudad Verde
Bogota, Colombia

Year-long academic study program development and implementing, social mentoring, online courses development, offline classes holding, feedback/results analysis (5-11 grades, 40 students / group), reporting, online event-management.

2016-2019

Author and Coordinator

Cooperation and Development Network Eastern Europe (as a part of a team) Authorship and coordination of the international long-term project «Urban steps for resilient future» supported by Council of Europe, GEF, Green Forum and EYF. Implementing of non-formal educational methods for online and offline events, the following post-process support, (participants in total: >100), technical support of the sessions, event-management, budgeting, fundraising. Final reporting publication translation, communication management.

2018-2020

Study Manager, Architect

PERGAEV BUREAU

Novosibirsk, Russia

Coordination of supplier relations department; internal education in a related field for a group of 30 people. Creating, development and implementing of a practical+theoretical non-formal educational course. Design and implementing of the educational physical space and gallery. Logistic and communication management.

02.2016-07.2018

Journalist, Researcher

Urbanist magazine

Novosibirsk, Russia

Content plan development, committing research for the federal-scale online magazine. Communication with the experts, interviewing, content editing, visual design and social media running.

Public events management and holding, interacting with the state institutions, fundraising, budgeting, communication management.