



General Assembly 2023

Warsaw, Poland

9-12 March

#CDNGA23

FINANCIAL PLAN 2023



COOPERATION AND DEVELOPMENT NETWORK
Eastern Europe

Financial Plan for 2023

Overview

The budget runs from the 1st of January to the 31st of December, 2023.

The first thing when you go through the Budget, you will notice that it is different from all previous budgets that had been presented to the General Assemblies, as well as this brief narrative explanation.

We decided to change the structure of the financial plan. Firstly, previously, CDN financial plan and report only covered the statutory and administrative part of the organisation's finances while projects were only mentioned in the activity plan/report. We are on track to further professionalise our organisation including adopting accounting software and improving financial management, the mentioned practice would have led to some issues and complications and therefore has to be replaced as we need a general budget for a better overview and management. Another change is attaching a narrative explanation to the financial report as we find this to be crucial in increasing transparency as well as accessibility. Previously, the treasurer would make present the budget with a detailed explanation but only during the General Assembly. From now on, financial reports will have the narrative part, budget and later will be presented by the treasurer on the GA.

As for the budget, compared to the previous year there are not many changes in revenues or expenditures – the type of costs, or activities.

The 2023 budget demonstrates the growth of CDN as we can happily say that the budget this year will be one of the highest we have ever had. In regards to the revenues, we continue our cooperation with existing partners though with slight changes. Mainly with Green Forum with whom we finished a four-year project cycle that ran from 2019 until 2022. From 2023 we will continue cooperation with Green Forum however with a new three-year project that will

be financed by a different source from Sweden – Forum CIV. The sum is higher as well compared to previous years and will amount to 560000 SEK (at the moment of application) is 53,594.00 EUR, however, due to currency differences during instalments real budget in euro might be different. 2023 is 2nd year of a two-year administrative grant of the European Youth Foundation that mainly, as you can guess from the name, supports the administrative part of the organisation such as staff fees, office rent, utilities, as well as some of the statutory activities as General Assembly and Executive Committee Meetings. Revenue from Young European Greens, which is slightly less compared to the previous year, will be also mainly dedicated to administration as well as filling gaps in other activities when needed. This year we will also try on fundraising from MEPs, mainly for summer camp, that CDN used in the past as a practice to co-fund activities. For project-based revenues as the previous year for organising Annual Work Plans, we will have support from EYF, which we will be mainly co-funding through International Foundation Groenlinks (previously De Helling), moreover attached to the Study Session we will have a conference supported by Green European Foundation. In addition, we are currently in discussion with a possible new funder, part of the Danish Green-Left party, and there is a high chance of cooperation as a co-funding for Cross-Regional Meeting and Work Plan; however as the talks have not been finalised, is not reflected in the budget. In case of a positive outcome, the Executive Committee will update the budget accordingly within existing budget lines.

As mentioned above, there is no drastic change in expenditures compared to the previous year. The increase in budget is reflected in many of the budgetary items as well as the cost of living and general prices that have been getting higher. Consequently, we increased staff fees (gross) by 10-12% however this also covers the increase in taxes that also amounted to 9-10% as well as the increased cost of living in Belgrade, throughout the year, in case of getting more funding, we aim to boost fees further. By the beginning of 2023, we finally, moved to a new office, while the rent is slightly higher it was important for the well-being of the staff and sustainability. Another noticeable increase in legal fees mainly will cover the notary that will be working on the statutes updated.

The networking budget line is also higher as we noticed that it was underestimated previously as well as it reflects the importance of participating in the activities of other Green stakeholders that bring important space for exchange, increase our visibility as well as created opportunities. The previously mentioned possible new funding is a result of meetings that took place during the European Greens Congress in Copenhagen.

After long discussions and many requests by the Executive Committee, we have finally managed to allocate funds for the Visual Identity and Website update. The last time this happened was in 2017 and voluntarily. The website has been experiencing many issues, and bugs as well as is visually outdated just like the visual guidelines. The update will take place at a very important time as we celebrate 20 years of CDN's existence and we will meet with a new logo, website and visual identity.

Finally, while revising our budget structure we have also adjusted several budgetary items, and types of costs – split, merged and/or changed names.

You can access the General Budget – which has simplified and in-detail (with all budget lines) sheets – below.

Annex. 1: General Budget

General Budget for 2023	For the GA23
Category 1: Personnel costs	47,580.00
Staff fees, internal trainings	
Category 2: Infrastructure and operating costs	11,375.00
Office rent, internet, equipment, IT, etc.	
Category 3: Administrative expenditure	7,750.00
Legal fees, Audit, Visual Identity Update, Bank charges	
Category 4: Statutory Meetings	26,200.00
EC Meetings and GA, Networking, Study visits	
Category 5: Capacity Building and Regional Activities	83,445.00
Work Plan, Projects, Regional meetings	
TOTAL BUDGET EXPENDITURE	176,350.00

Category 1: Administrative Income	98,150.00
Green Forum, EYF Admin, FYEG, Fundraising, Allocations	
Category 2: Projects	78,200.00
Project funds, other sources	
TOTAL INCOME	176,350.00

General Budget in Detail

General Budget for 2023: In Detail		For the GA23	
Category 1: Personnel costs		47,580.00	
1.1.	Salaries		46,080.00
1.1.1	Staff fees	46,080.00	
1.2.	Internal Trainigns		1,500.00
1.2.1	Trainings for staff and EC	1,500.00	
Category 2: Infrastructure and operating costs		11,375.00	
2.1.	Rent, charges and maintenance costs		8,330.00
2.1.1	Office rent	6,700.00	
2.1.2	Office meetings/retreats	200.00	
2.1.3	Utilities	1,430.00	
2.2.	Costs relating to the installation, operation maintenance and equipment		1,745.00
2.2.1	IT	750.00	
2.2.2	Internet	195.00	
2.2.3	Office equipment	750.00	
2.2.4	Website maintenance	50.00	
2.3.	Stationary and office supplies		750.00
2.3.1	Stationary	50.00	
2.3.2	Office Supplies	700.00	
2.4.	Postal and telecommunications charges		550.00
2.4.1	Postal charges	150.00	
2.4.2	Telephones, mobile phones	400.00	

Category 3: Administrative expenditure		7,750.00	
3.1.	Administrative expenditure		200.00
3.1.1	Extraordinary costs	200.00	
3.2.	Accounting, audit costs, consultancy		3,750.00
3.2.1	External/internal Accountant	0.00	
3.2.2	Legal expenses	2,250.00	
3.2.3	Audit	1,500.00	
3.3.	Other Indirect costs		3,800.00
3.3.1	Visual Identity and Website Update	3,500.00	
3.3.2	Bank charges	300.00	

Category 4: Statutory Meetings		26,200.00	
4.1.	Executive Committee Meeting Costs		9,000.00
4.1.1	Executive Committee meetings	9,000.00	
4.2.	Statutory Events		14,000.00
4.2.1	General Assembly and Strategic Planning Meeting	14,000.00	
4.4.	Other meetings and representation		3,200.00
4.4.1	Visits to Member organisations/Study visits	700.00	
4.4.2	Networking/Political work (FYEG, EGP, GEF, etc.)	2,500.00	
Category 5: Capacity Building and Regional Activities		83,445.00	
5.1.	Seminars and conferences		75,445.00
5.1.1	EYF Work Plan	62,795	
5.1.3	Green Perspective on European Security	11,300	
5.1.4	Confunding for Green Perspective on European Security	1,350	
5.2.	Study Sessions		0.00
5.2.1	Study Sessions		
5.3.	Regional Activities		8,000.00
5.3.1	Cross-Regional Meeting	8,000.00	
5.4	Ad Hoc Projects		0.00
5.4.1	Ad Hoc Projects		
TOTAL BUDGET EXPENDITURE		176,350.00	
Category 1: Administrative Income		98,150.00	
Administrative Grants and Green Support			95,128.00
7.1.1	Green Forum Foundation	53,594.00	560000 SEK
7.1.2	CoE European Youth Foundation	30,000.00	
7.1.3	Young European Greens	7,500.00	
7.1.4	Fundraising from MEPs	4,034.00	
Own sources			3,022.00
7.3.1	Donations		
7.3.1	Allocations from 2022	3,022.00	
Category 2: Projects		78,200.00	
Projects			78,200.00
8.1.1	EYF work plan	50,000	
8.1.2	Green European Foundation (GEF)	11,300	
8.1.3	International Foundation Groenlinks	12,500.00	
8.1.4	Participants' contribution to projects	2,400.00	
8.1.5	Other sources	2,000.00	
TOTAL INCOME		176,350.00	